

UNAPPROVED - DRAFT
BOARD OF DENTISTRY
MINUTES OF EXECUTIVE COMMITTEE

Friday, December 7, 2007

Department of Health Professions
9960 Mayland Drive, 2nd Floor
Richmond, Virginia 23233
Board Room 3

CALL TO ORDER: The meeting was called to order at 8:30 a.m.

PRESIDING: Paul N. Zimmet, D.D.S., Chair

MEMBERS PRESENT: Meera A. Gokli, D.D.S.
Edward P. Snyder, D.D.S.
James D. Watkins, D.D.S.

MEMBERS ABSENT: None.

STAFF PRESENT: Sandra Reen, Executive Director
Elaine Yeatts, Senior Policy Analyst
Catherine Chappell, Administrative Staff Assistant

COUNSEL PRESENT: Howard Casway, Senior Assistant Attorney General

QUORUM: With all members present, a quorum was established.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Dr. Zimmet asked if the Committee members had reviewed the minutes from the August 3, 2007 meeting. Dr. Watkins moved to approve the minutes of the August 3, 2007 meeting as written. The motion was seconded and passed.

AMENDMENT OF BYLAWS: Ms. Reen presented a proposed amendment to Article V, Section 1. d. of the Bylaws to provide for expert professionals outside of board members to assist staff in probable cause determination. She suggested that the words "and knowledgeable professionals" be added after the word "members." Dr. Watkins moved to recommend approval of the amendment to the Bylaws. The motion was seconded and carried.

Additionally, Ms. Reen requested that the Executive Committee approve inviting Dr. Charles Cuttino, III to serve as an agency subordinate. Dr. Watkins moved to approve

**Virginia Board of Dentistry
Executive Committee Meeting
December 7, 2007**

2

Dr. Cuttino as an agency subordinate. The Committee reaffirmed that Ms. Reen is authorized to assign cases to subordinates. The motion was seconded and carried.

ADJOURNMENT

With all business concluded, the Committee adjourned at 8:35 a.m.

Paul N. Zimmet, D.D.S., Chair

Sandra K. Reen, Executive Director

Date

Date